

Palouse Empire Fair

General Information, Rules, and Regulations

Fair Dates

September 6-9, 2018

Admission Prices

Daily

Junior \$ 5.00 (Kindergarten-12th Grade)
Senior \$ 7.00 (55 years or older)
Adult \$ 8.00

4 Day Wristband Pass Prices

Junior \$ 7.00 (Kindergarten-12th Grade)
Adult \$17.00

Friday Family Day

Family \$25.00 (residing in same household)

(The Fair is not responsible for lost or stolen passes.)

Hours of Operation

Thursday, Friday, and Saturday:

Ticket gates: 8:00 a.m. to 9:00 p.m.
Display Buildings: 10:00 a.m. to 9:00 p.m.
Animal Barns 8:00 a.m. to 9:00 p.m.

Sunday:

Ticket gates: 8:00 a.m. to 4:00 p.m.
Display Buildings: 10:00 a.m. to 4:00 p.m.
Animal Barns 8:00 a.m. to 4:00 p.m.

Schedule of Events / Map

See centerfold of this book for a general Schedule of Events and a map of the Fairgrounds. A detailed daily Schedule of Events will be available, at the Main Gate, each day of Fair.

General Rules and Regulations

1. The Palouse Empire Fair Association implements a non-discrimination policy in all of its programs and competitive activities, and has endeavored to make this Fair representative of the agricultural interests of Whitman County.
2. The Palouse Empire Fair does not charge a fee for entering exhibits, entering animals, or stall fees; however, anyone who resides on the grounds during the Fair (R.V. Park; near horse barns, adjacent to commercial exhibit space) will pay a set fee for camping.
3. The Palouse Empire Fair maintains a policy that ALL exhibitors and fairgoers are required to purchase a daily ticket or four day pass for admittance.
4. Absolutely no moving vehicles within the Fair gates between the hours of 8:00 a.m.–9:00 p.m. (Exception for the Flower Show entries, Thursday until 11:00 a.m.). Service vehicles will be allowed to move on the grounds before 8:00 a.m. and after 9:00 p.m.
5. Additional Rules and Regulations exist pertaining to specific exhibits, sales of animals, and barn participation. It is the Exhibitor's responsibility comply with rules.
6. Exhibits, Special Displays, and/or Barn Decorations cannot be dismantled till 4:01 p.m. Sunday of the Fair.
7. Animal Entry Forms should be received at the Palouse Empire Fair Office by August 1st.
8. The number of entries made by an exhibitor in any class is specified in the rules governing each Division. Entries are not confined to Whitman County, but acceptance, especially Animal entries, because of limited space, should be determined by the respective Superintendent.
9. All persons who exhibit at the Fair must complete an Exhibitor Registration Card. This assigns the Exhibitor a Registration number. This number is used on all exhibits entered. It is the responsibility of the Exhibitor to notify the Fair Office of changes in information.
10. Fair insurance does not cover items exhibited. Exhibitors should self-insure exhibits of value through their homeowner's or personal insurance policy. An Exhibit Tag or Animal Entry Form must be completed for each exhibit entered in the Fair.
11. Exhibitors are to use the information in the Exhibitor Guide Book to fill out the Exhibit Tags and Animal Entry Forms.
12. Exhibitors will give the necessary and personal attention to whatever they may enter, and at the close of the Fair take charge of the same. The officers of the Fair will use every precaution in their power, but will not be responsible for lost or damaged exhibits.
13. Exhibitors will be judged on their own merit, regardless of the number of entries in the Class.
14. Placing in all Classes will be credited with the number of points indicated in specific Departments or Divisions.
15. 4-H and FFA members entering livestock exhibits in the 4-H and FFA Departments cannot enter them in the Open Departments. No individual may show the same Class of livestock in both 4-H and FFA division.
16. Premium Checks - Checks are mailed upon completion of data entry. Premium checks from the Fair must be cashed within 90 days of issuance or they shall be forfeited and the Fair is authorized to void them. Once exhibitor receives their Premium Check, the Fair assumes NO responsibility for lost/damaged checks.
17. Animals Restricted: In the interest of safety for Palouse Empire Fair patrons, exhibitors, and Fair animals, ONLY registered animal exhibits and Service Animals are allowed within the main grounds and buildings during Fair. Crowd conditions and bio-security issues at hand

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are of paramount importance in the Fair Board's pursuit to provide a safe environment for the activities they offer in the Fair program. For guests camping at the Fairgrounds, during Fair week, pets must remain at campsites on leash or inside camping vehicle. If problems arise, owners will be asked to remove pets from grounds. Livestock exhibits must stay in barns.

18. Bicycles, skateboards, etc. will not be allowed on the main grounds during the Fair.
19. **CONFLICT RESOLUTION POLICY:** The Palouse Empire Fair Board has formally adopted a conflict resolution policy. Copies of the policy are available from the Fair Office. This process comes into play in the event any rule or regulation is enforced and an individual wishes to appeal any facet of that enforcement.

How to Enter an Exhibit

1. **Exhibitor Registration Card** (available at Fair Office)
Fill out a Registration Card ONLY one time. The number listed on the card is your life time Exhibitor Number. Use this number on ALL exhibits entered.

If you have already filled out an Exhibitor Registration Card and any of your information has changed (i.e. address, Club or Chapter) or you cannot remember your number, please contact the Fair Office.

2. **Exhibitor Tag** (available at Fair Office)
Attach an Exhibitor Tag to each Still Life item entered. There are 4 different Tags: Adult Entry, 4H Entry, FFA Entry, and Youth Entry. Select the correct card. Complete the top and bottom sections. Use the following pages in this book to determine the Department, Division, and Class your item is to be judged in. Follow instructions to ensure your item is entered properly.

3. **Animal Entry Form** (available at Fair Office and online)
Submit an Animal Entry Form for each species of animal entered. Form(s) are due to the Fair Office prior to August 1st. Use the following pages in this book to determine the Department, Division, and Class your animal is to be judged in. Follow instructions to ensure your animal(s) is entered properly.

4. **Bring Your Items to the Fairgrounds**
Still Life Entry Day:
September 4th (Tuesday), **Open: 3 p.m. Closes: 9 p.m.**
4-H Building (for 4-H entries) or Home Arts Building.
Animal Entry Day:
September 5th (Wednesday), **Open: 1 p.m. Closes: 8 p.m.**
Animals are unloaded at their respective barns. Watch for signs guiding drivers to correct entry, unloading, and exit routes.